

Expression of Interest (EOI)

For

Inviting Individuals for Empanelment as Content Writer with State Resource Centre for Woman and Child, Department Of Woman and Child Development, Uttar Pradesh

State Resource Centre for Woman and Child (SRCWC) set-up as an autonomous institution under the Department of Women and Child Development, Govt. of Uttar Pradesh at Lucknow responsible for undertaking research on various issues and provide certification and training to the different stakeholders of government and the civil society. It will have cross platform linkages with educational institutions to undertake joint research and training programs for the Government of Uttar Pradesh. SRCWC interventions would include, inter alia, Policy formulation, strengthening, advocacy, research, documentation, monitoring, evaluation and identification of best practices and innovations pertaining to schemes and programs related to women and children.

Objective:

To empanel experts/individuals to provide services for development of web content and resource material for SRCWC on issues related to woman and child.

Geographical area:

Expertise of empanelled individuals will be expected to provide services at Lucknow.

Empanelment Process;

A detailed Terms of Reference will be developed by SRCWC after analysing all the proposals received. An agreement will be undertaken with consent of the individual to provide timely services as and when required. However, the empanelment is not entitled to favour any individual in further engagement with the SRCWC. The empanelment is not a job of any nature neither it is a daily engagement. The services of the empanelled person will taken on case to case basis as and when the need arises.

Duration :

Term for the empanelment will be of 12 months which can be extended upto 3 years based on yearly evaluation.

Remuneration :

A pre-defined honorarium will be provided to each individual as per the services taken from them from time to time.

Eligibility:

- The individual must have a post graduate degree social sciences.
- The individual must have excellent knowledge of Hindi and English language.
- The individual must have working experience of not less than 3 years in content writing or work of similar nature.

Selection Criteria

- All applications received from individuals will be scrutinised by a Committee formed by the Centre for empanelment of individuals.
- A pool of content writers will be empanelled with the SRCWC on recommendation of the Committee.
- A written consent of individuals will be taken for providing their services to the SRCWC .
- Each empanelled individual will give an undertaking on the basis of TOR to provide their services as per the requirements of the SRCWC.

Application Process

- The interested individuals must send their the detailed CV and self-attested, scanned copies of testimonial (educational / skill / experience) ONLY via email to info@srcwc.org. The application send by any other medium shall not be entertained.
- Applicant should mention “Application for Content Writer“ as the subject of email.
- Last date for application is 20th September, 2018. Application received after the last date will not be considered.